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Title: Patient Assistance Program	
Reviewed By: BDoKY Board	Date Prepared and Reviewed: Nov 2019
Approved By: BDoKY Board	Date Approved: Dec 2019
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Policy: This policy outlines financial support provided to bleeding disorder patients referred by HTCs in Kentucky, parameters for determining access to support, and limitations for use.

Purpose: To support patients with bleeding disorders by providing financial assistance and support when other resources are exhausted.

Areas of Support: Funding for bleeding disorders education, dental care support, transportation, gas cards, food, housing, and other needs as approved by the BDoKY Board.

Guidelines:

1) The requesting individual must be serviced through a hemophilia treatment center.

2) Applicants or parents of applicants must show they have contacted other agencies for assistance. The HTC social worker can assist with finding other financial resources.

3) Applicant(s) must share how they will resolve the problem from occurring again.

4) A maximum of $750 will be provided per household within a rolling 12-month period (12-month period measured forward from the initial assistance request) or what the budget allows.
   a. Example: If a patient requests the maximum of $750 in January of 2023, they will not be eligible again for assistance until January 2024. However, patients are allowed to apply multiple times each year if they have not met their maximum.

5) Repeat requests within the rolling 12-month period should be for different financial needs. For example, an individual cannot ask for the monthly phone bill to be paid up to the $750 limit.

6) The BDoKY Financial Assistance Application must be completed and signed by the individual or parent requesting support. The HTC Social worker will review the application and identify if additional information is needed.

7) A copy of the bill or expense MUST be submitted with the application.

8) The application will be submitted by the HTC social worker to BDoKY by mail or

email.

9) **Applicants should allow at least 14 days for processing their request.** If the request is for a monthly household or utility bill, BDoKY will work to try and expedite a decision and payment of that bill.

10) If approved, BDoKY will make payment directly to the company based on information on application and the applicant will be notified of the decision. In the case of food or gas, BDoKY will facilitate through gift cards. **No direct payments are made to applicants.**

11) A tracking log of requests will be managed by the HTC SW to assure adherence to guidelines and a copy will be sent with each application.